



## Otsego Land Trust

*The mission of Otsego Land Trust is to conserve our natural heritage of woodlands, farmlands and waters that sustain rural communities, promote public health, support wildlife diversity and inspire the human spirit.*

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<b>POSITION DESCRIPTION:</b>	Horticulture & Trail Maintenance Position (Part-time & Seasonal)
<b>HOURS &amp; PAY:</b>	<b>2022 June, July, &amp; August (20 hrs. per week)/ \$17 per hour</b>
<b>LOCATION:</b>	Cooperstown & Otsego County, New York
<b>DATE PREPARED:</b>	January 2022
<b>APPLICATION DEADLINE:</b>	Rolling

**Responsibilities:** The primary responsibility of this position is caring for the historically and culturally significant gardens of Brookwood Point Preserve on the west shore of Otsego Lake. This will involve the maintenance of Brookwood's approximate 2-acre formal gardens and general maintenance activities on the overall 22-acre property. The position will also assist with trail maintenance and habitat management of other OLT Blueway public access properties throughout Otsego County. In addition to routine maintenance of these properties, the position may also include working with staff members and volunteers, assisting with educational programs, and assistance with outreach & communication efforts. The Horticulture & Trail Maintenance Position reports to the Public Lands Manager. As with all staff, the Horticulture & Trail Maintenance Position will be expected to pitch in with tasks outside the specific position requirements when required.

### Preferred Knowledge:

- Plant species and culture, including nomenclature and taxonomy of native and non-native plants.
- Ornamental horticultural practices related to seasonal and sustainable garden maintenance.
- Organic gardening practices in keeping with the organization's conservation ethics and values.

### Preferred Skills:

- Ability to effectively and positively communicate with other staff, site vendors, visitors, and volunteers.
- Ability to engage the public by speaking about the work to inquiring groups.
- Willingness to assist in the coordination of public and private events held on site.
- Working knowledge of Microsoft Office and social media platforms.

### Desired Qualifications

- At least one season of Horticulture/Gardening/Landscape or related field work experience.
- Proven ability to work productively and efficiently with minimal supervision in various locations.
- Physical endurance to work outdoors for extended periods of time, to tolerate all weather conditions, and to lift 40+ pounds.
- Willingness to follow safe work practices and to work in areas with the potential for Lyme disease.
- Current driver's license with acceptable record, and an insured vehicle for driving to properties.
- Strong commitment to conservation of biological diversity, working lands, and natural areas.
- Ability to follow directions and understand procedures. We will provide training for the right candidate!

Questions, resumes and cover letters may be sent to [anne@otsegoLandtrust.org](mailto:anne@otsegoLandtrust.org) or to Otsego Land Trust, P.O. Box 173, Cooperstown, New York 13326.

**Otsego Land Trust is an Equal Opportunity Employer**

*This description is not intended to be an exhaustive list of all duties, knowledge, skill, efforts, or working conditions.*