

Gardens Program Manager, Alcatraz & Black Point

Golden Gate National Parks Conservancy

(Full-time position with Benefits)

Are you passionate about working in gardens, building community and restoring historic spaces?

We are looking for an individual who is excited about engaging the local community in the transformation, rehabilitation and maintenance of two historic gardens in the Golden Gate National Recreation Area.

Alcatraz Gardens and Black Point Historic Gardens:

The Alcatraz Gardens Program engages a vibrant community of stewards in the preservation and maintenance of the historic gardens once tended by the island's military and penitentiary residents, and to interpret their significance to visitors. Organic practices are used to maintain the gardens to a high standard. The Black Point historic gardens, located within Fort Mason, will begin a new program, modeled after the success of the Alcatraz Gardens Program. The Black Point gardens were developed in the 1850s by early San Francisco residents. Currently, the gardens are in a state of neglect and are being revived to open to the public.

Position Overview:

The Golden Gate National Parks Conservancy seek a Gardens Program Manager at Alcatraz Island and Black Point, Fort Mason. Working together with Gardens Supervisor, volunteers and interns, this position cares for the gardens and implements a volunteer program that introduces and engages the local community to horticulture and stewardship.

Horticulture

- Cares for and maintains the historic gardens of Alcatraz and Black Point. Be a 'hands-on' leader and actively working in daily horticulture tasks such as weeding, watering, pruning, composting, propagating, repairing irrigation and care of tools.
- Strong work experience with ornamental and native plants.

Mentorship and Supervision

- Supervises and mentors interns and volunteers; models safe work practices
- Leads volunteer programs at both work sites; ensures quality control of work done by volunteers.

Community and Education Programs:

- Build a volunteer program for the Black Point Historic Gardens (modelled on the Alcatraz Gardens) that develops a sense of stewardship and long-term engagement.
- Supports youth education and service-learning programs at both sites
- Engage park visitors about gardens, and educate the public about engagement opportunities
- Develop and deliver educational talks, on and off site.
- Manages, maintains, and updates program files, photos, and outreach materials. Maintains database and reports on program statistics.
- Use social media to reach out to and engage community.
- Develop a working relationship, and attend meetings, with internal and external program leaders.

Qualifications:

Experience and knowledge in horticulture and the care of gardens.

Demonstrated ability to effectively lead, communicate and motivate volunteers of all ages; Experience or enthusiasm for developing a community-based stewardship program with a desire to reach diverse audiences.

Commitment and passion to youth participation in parks and experience developing and implementing educational programs for youth and adults Creative, energetic and self-motivated.

Able to work independently and accurately; Ability to multi-task.

Strong organizational and group management skills.

Excellent interpersonal and communication skills, both oral and written.

Ability to obtain a valid California driver's license comfort driving a pickup truck and other vehicles.

Proficiency in basic computer applications (e.g., Word, Excel, Google Docs) and able to learn additional programs.

Enjoy working outdoors in all kinds of weather and site conditions. Frequently lifts, carries, or positions options weighting up to 35 pounds.

Bilingual in Spanish or Cantonese a plus.

This position requires a Tuesday-Saturday schedule to accommodate volunteer programs, the flexibility to occasionally work outside normal hours.

Terms

- Compensation for this position starts at \$55,000 to \$59,000 annually. The Conservancy offers a generous benefits package. Estimated Position Start: June 2019

- Primary Work Location: Alcatraz Island and Fort Mason, San Francisco

To Apply

Submit a thoughtful cover letter and resume including relevant personal and professional experience.

Apply online. The website link is www.parksconservancy.org/careers. We will review all applications received by Friday, May 3, 2019.

The Golden Gate National Parks Conservancy is an Equal Opportunity Employer. Recruitment, placement and promotions are conducted without regard to an individual's race, color, religion, sex, national origin, age, physical handicap, veteran status or sexual orientation, or any other classification protected by Federal, State, and local laws & ordinances.